

INTERNSHIP CONTRACT

____MGMT495/____ACCT 495

Student Name: _____ B# _____

Student Email: _____

Sponsoring Agency: _____ Internship Supervisor: _____

Agency Address: _____

Supervisor Email: _____ Supervisor Phone#: _____

Semester: _____ Year: _____ Grade Option is P/F only

Cr. Hrs. Requested: _____ (*1 cr.= 45 hours, 2 cr.= 90 hours, 3 cr.= 135 hours, 4 cr.= 180 hours*)

Will this internship exceed the max of 8 credits of internship, independent study and TA combined? _____Yes _____No

IF YES, THE CREDITS CANNOT BE USED TOWARDS YOUR DEGREE

You are required to have the 311 core course complete before you can take an internship (ie. If you are doing a marketing internship, you must have MKTG311 complete).

Have you completed your 311 course? _____Yes _____No

Is this a paid internship? _____Yes _____No

Have you ever been convicted of a felony or been convicted of a felony but evaluated and approved through the campus process? _____Yes _____No

Have you ever been convicted of a felony but not reviewed and approved through the campus process? _____Yes _____No

TO BE FILLED OUT WITH SUPERVISOR:

LEARNING OBJECTIVES (please explain what you hope to learn from this internship):

METHODS TO ACHIEVE OBJECTIVES (describe duties which will facilitate the learning noted above):

EVALUATION:

Grading is mandatory P/F, based upon an acceptable evaluation by the internship supervisor and submission of

COURSE WORK REGISTRATION FORM

VARIABLE CREDIT

Student Name: _____ Student ID: _____

MAJOR _____

Course and Number: _____
_____ 4cr. | _____ 1cr. _____ 2cr. _____ 3cr.
_____ (year) _____ Semester and Year: _____ (semester)

TITLE OF COURSE _____
... (for internship and independent study only. TA's do not need to put a title here)

TA Only
Instructor _____
Signature of Instructor (TA only) _____ Date _____

Office Use Only
Instructors section code: _____ SOM Approval _____