

# *Residential Life*

## *Student Support Assistants*

*Position Description 2024-2025*

### **Overview**

The Student Support Assistants (SSAs) will serve as a critical link in creating an environment in which students develop independence and learn to live cooperatively with others. This position requires an individual who is flexible and able to assume a variety of roles as dictated by the changing needs of students. This position would call for someone who is able to relate well to others, navigate critical incidents and conflict, and handle

Required attendance during departmental operations

All opening and closing procedures/move-in and move-out, departmental training, staff selection and interview processes and other department-wide events

Serve as a representative of the Department of Residential Life as needed

Attend regular group and individual meetings with supervisors and fulfill departmental responsibilities and duties as assigned (auxiliary tasks, etc.)

Work successfully in a team, be self-motivated to work independently and be flexible

## **Application Requirements**

Full-time undergraduate enrollment at Binghamton University

Good standing with the Office of Student Conduct

Cumulative GPA of 2.5 or higher preferred

## **Compensation and Terms of Employment**

On campus room - may be assigned a single or a double room (with roommate of student staff choice)

This position is for one academic year with the opportunity for reappointment following a performance evaluation.

The official employment dates for this position are August 2024 through May 2025, with exact move-in dates to be announced. Staff will be expected to arrive prior to general student move-in..

Including duty shifts during Fall and Spring semester break periods

Including opening and closing procedures

If you anticipate a need for disability related accommodations or auxiliary aids to attend or participate, please contact [rselection@binghamton.edu](mailto:rselection@binghamton.edu). We ask that you provide us at least 3-5 days of advanced notice regarding your equal access needs.

**Binghamton University is an affirmative action/equal opportunity employer.**

*Binghamton University Residential Life is committed to excellence in diversity and the creation of an inclusive learning and working environment. We encourage applicants of marginalized backgrounds to apply to this position. All qualified applicants will be considered for employment without regard to race, color, national origin, religion, sex, gender identity, gender expression, sexual orientation, age, ability status, veteran status, or any other protected characteristics applicable by law.*